

John Bel Edwards
Governor



Ernest P. Legier Jr.
Commissioner

Louisiana Office of Alcohol and Tobacco Control

UPDATED 05/31/2022
ATC ADVISORY

Renewals submitted to ATC prior to Expiration Date
Applicable to all Parishes

Dear Permit holders

In accordance with R.S. 26:88 & 285, any retailer submitting their application for renewal prior to the expiration date, may continue business under their expired permit unless their permit is formally denied or withheld by the commissioner. Wholesalers may continue to sell and deliver alcohol and tobacco products to retailers that show proof that a renewal application has been submitted timely to the ATC. Any permittee submitting an online renewal to ATC will receive an email, an example is provided below. A copy of that email may be provided to wholesaler as proof.

Louisiana Office of Alcohol & Tobacco Control

[ATC Customer Feedback](#)

NOTIFICATION:

Submission Confirmation of an ATC Application

Dear {Licensee}

Congratulations, you have successfully submitted an application to the Louisiana Office of Alcohol and Tobacco Control. You can continue to monitor the status of your application by logging into your account. Additional details regarding your application is listed below:

Licensee: {Licensee}

License Type: {LicenseType}

JobType: {JobType}

Job Number: {JobNumber}

Submission Date: {SubmissionDate}

Should you have any additional questions, do not hesitate to contact us at

(225) 925-4041.

Have a wonderful day!

[ATC Customer Feedback](#)

If a renewal is submitted untimely or after the expiration date, the retailer permit is not granted a grace period and the business is not allowed to continue to operate until such time a permit is granted in accordance with the law. For example, any permits expiring March 31st, applicants must submit renewal on or prior to March 31st. If the renewal is submitted April 1st, the application is untimely and wholesalers are not permitted

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to sell or allow retailers to purchase alcoholic beverages, regardless if a renewal is pending after untimely submission.

We will continue to strive to improve on our process. Should you have any questions or concerns, you may submit it to ATC-Attorneys@atc.al.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "E. Legier, Jr.", is positioned above the printed name.

Ernest P. Legier, Jr.
ATC Commissioner